

Partner Meeting Spain - Meeting Minutes

25th & 26th March 2014

Day 1: Tuesday 25th March 2014

Present: see sign-in sheet

1. Welcome and Introduction by Daniel Weiss (ISES)

- introduction of the new persons from the organizations and the learners

2. Progress reports of all AURORA partners - state of the art

- Willy send the letters for the NA's to the partners, who forwarded them to their NA
- the changes have been confirmed by Belgium, Sweden, Turkey, Germany and Spain
- for France it is still pending; Laetitia send all the documents

Belgium:

- preparing the presentation on competence analysis – use of competences in adult education

Sweden: (see also presentation of Lotta)

- had different staff meetings about the project
- published a newsletter in January and February 2014
- planning the meeting in Sweden → made a proposal of the agenda for the meeting in October

Germany:

- organized a meeting in Leipzig with ISES and AgoraVox discussing the dissemination of the project and developing a dissemination plan

France:

- meeting on dissemination in Leipzig
- preparing the dissemination plan

Spain:

- meeting on dissemination in Leipzig
- preparation of the meeting in Spain
- discussions with the Spanish NA about the project and its impact on VET

Turkey:

- prepared a poster explaining the aim of the project and presenting what has been done at the partner meeting in Paris
- organizing a seminar on Erasmus+, which will take place in July for the students of the university

3. Management of the project - clarifications

- Malta joined the project; because they did not get the money by the NA yet they could not take part in the partner meeting in Spain; they will hopefully attend the meeting in Warsaw in June
- It has been agreed that there will not be a meeting in Malta - the dates and places of the meetings stay as agreed on the meeting in Paris
- **interactive lessons** - take place on the partner meetings for the project partners; topics and times have been agreed on the partner meeting in Paris for every partner
- **webinars** - take place between partner meetings; the topics of the webinars are those from the interactive lessons of the partner meeting before - one topic for one webinar; the webinars will be carried out in English; every partner is going to invite 5-15 Stakeholders to every webinar; the webinar should not be longer than 45 minutes (20 minutes presentation + questions and discussion)
- the next webinar is going to take place on 20th of May; 10 a.m. - 11.30 p.m - topic: What evaluator evaluate - introduction to Erasmus+

4. Dissemination of the project

- AgoraVox and wisamar presented the dissemination plan
- Discussion on the ways of dissemination
- The pinterest page contains the descriptions of the partners - Malta has to be included
- The pinterest page will be updated regularly by Daniel Weiss → every partner is going to send their presentations of the meeting to him so that he can upload everything
- Every partner is going to establish a facebook page in their language to post news about the AURORA project, Erasmus+ and other relevant EU programmes
- There will be one common facebook page in English for the hole partnership managed by Daniel Weiss
- The dissemination plan will be updated according to the discussions after the meeting and send to the partners with the minutes of the meeting

5. Use of specific social media, Pinterest and Vimeo as repository/website , interactive lesson by

D. Weiss, ISES

- Daniel explained how Pinterest and Vimeo work and how they can be used during European projects in terms of dissemination
- Daniel is thinking about creating a website for the project and a vimeo channel for videos, as for example the recordings of the webinars

Day 2: Wednesday 26th March 2014

Present: see sign-in sheet

1. Progress report of the Polish partner

- had a stakeholder meeting to inform about AURORA; most of the stakeholders are SMEs and their main interest lies in programmes as Horizon 2020
- preparing the meeting in Warsaw in June 2014 → Stefano will send all the information about meeting room and hotels to the partners

2. Webinar session ‘Competencies in training/teaching adults in a Lifelong Learning perspective’ by Mrs. Manuella Borghs

- partners from Sweden and Germany attended the webinar
- see presentation of Manuella and recordings of the webinar

3. Presentation about the tool “COMPETENT” by Willy

- “COMPETENT” is a database in Belgium, where occupations are described in detail based on the competences one is expected to have in this occupational field (→ see presentation of Willy)
- more information on: <http://www.serv.be/en/competentieteam>
- discussions on the competence based approach in adult education
- in Turkey the curricula in high school and university are based on competences
- wisamar shortly introduced the VINTAGE project, where an online tool is developed for the self-assessment of key competences; for more details see: <http://vintage.euproject.org/>

4. What evaluator evaluate - experiences within the previous Leonardo da Vinci programme

- general introduction into the Erasmus+ programme with focus on Strategic Partnerships in Vocational Education and Training (VET)
- changes made within the new programme (based on the programme guide and the application form) and comparing them with experiences from the previous programme period
- see presentation of Daniel

Timeline and Action Points:

In yellow - changes to the timeline in comparison to the timeline agreed in Paris

April 2014

Until 9th of April: - writing the meeting minutes from the partner meeting in Spain and circulating it to the partners (wisamar/ Nieuwe Media School)
- updating the dissemination plan and circulating it to the partners (wisamar/ AgoraVox)

- informing the partner from Malta about the state of the art of the project (Nieuwe Media School)

May 2014

9th of May: - every partner established a facebook page in their language to disseminate the project

12th of May: - every partner to send a list of Stakeholders to Willy to be invited for the webinar

20th of May: - 10 a.m. - 11.30 p.m **webinar** - topic: What evaluator evaluate - introduction to Erasmus+ (Daniel Weiss, ISES)

June 2014

2nd of June: - every partner to prepare 1 page: what has been done at their organization regarding the AURORA project and send it to Willy, so he can prepare a draft for the interim report

8th to 11th of June: - meeting in Warsaw, Poland

Interactive lessons: 1) Poland – European funds for SME
2) France – dissemination & promotion via social networks & online magazines
other topics for this meeting: interim report

30th of June: - deadline for the interim report in the respective countries (Willy circulates a general draft to the partners; every partner updates the interim report according to their requirements and sends it to their NA)

July/ August 2014

1-2 webinars

October 2014

19th to 21st of October - meeting in Sweden

- Interactive lessons:
- 1) Sweden – Helping women and migrants to be involved in European projects
 - 2) Germany – perspectives for unemployed people
 - 3) Sweden –European Qualification Framework, EQF and ECVET/ EQAVET

February 2015

22nd to 25th of February - meeting in Germany

- Interactive lessons:
- 1) Germany - Mobility
 - 2) France – civic participation in EU projects: make people participate on internet
 - 3) Poland – Cosme programme

June 2015

22nd to 25th of June - meeting in Turkey

Interactive lessons:

Gazi Üniversitesi, Teknoloji Fakültesi - Turkey:

- The University - business dialogue: Knowledge Alliances & the University Business Forum for local and international contacts

Gazi Üniversitesi, Ostim Vocational High School - Turkey:

- EU Networks on employment & SMEs: Community of Practice on Inclusive entrepreneurship
- EU Network employment on Youth, EU platform against social exclusion

other topics for this meeting:

- 5-10 minutes for every partner – what happened in their region during the project? (national seminar, involved stakeholders,...)
- final report