

## Partner Meeting Spain - Meeting Minutes 25th & 26th March 2014

### Day 1: Tuesday 25th March 2014

**Present:** see sign-in sheet

#### **1. Welcome and Introduction by Daniel Weiss (ISES)**

- introduction of the new persons from the organizations and the learners

#### **2. Progress reports of all AURORA partners - state of the art**

- Willy send the letters for the NA's to the partners, who forwarded them to their NA
- the changes have been confirmed by Belgium, Sweden, Turkey, Germany and Spain
- for France it is still pending; Laetitia send all the documents

#### **Belgium:**

- preparing the presentation on competence analysis – use of competences in adult education

#### **Sweden:** (see also presentation of Lotta)

- had different staff meetings about the project
- published a newsletter in January and February 2014
- planning the meeting in Sweden → made a proposal of the agenda for the meeting in October

#### **Germany:**

- organized a meeting in Leipzig with ISES and AgoraVox discussing the dissemination of the project and developing a dissemination plan

#### **France:**

- meeting on dissemination in Leipzig
- preparing the dissemination plan

#### **Spain:**

- meeting on dissemination in Leipzig
- preparation of the meeting in Spain
- discussions with the Spanish NA about the project and its impact on VET

#### **Turkey:**

- prepared a poster explaining the aim of the project and presenting what has been done at the partner meeting in Paris
- organizing a seminar on Erasmus+, which will take place in July for the students of the university

### 3. Management of the project - clarifications

- Malta joined the project; because they did not get the money by the NA yet they could not take part in the partner meeting in Spain; they will hopefully attend the meeting in Warsaw in June
- It has been agreed that there will not be a meeting in Malta - the dates and places of the meetings stay as agreed on the meeting in Paris
- **interactive lessons** - take place on the partner meetings for the project partners; topics and times have been agreed on the partner meeting in Paris for every partner
- **webinars** - take place between partner meetings; the topics of the webinars are those from the interactive lessons of the partner meeting before - one topic for one webinar; the webinars will be carried out in English; every partner is going to invite 5-15 Stakeholders to every webinar; the webinar should not be longer than 45 minutes (20 minutes presentation + questions and discussion)
- the next webinar is going to take place on 20th of May; 10 a.m. - 11.30 p.m - topic: What evaluator evaluate - introduction to Erasmus+

### 4. Dissemination of the project

- AgoraVox and wisamar presented the dissemination plan
- Discussion on the ways of dissemination
- The pinterest page contains the descriptions of the partners - Malta has to be included
- The pinterest page will be updated regularly by Daniel Weiss → every partner is going to send their presentations of the meeting to him so that he can upload everything
- Every partner is going to establish a facebook page in their language to post news about the AURORA project, Erasmus+ and other relevant EU programmes
- There will be one common facebook page in English for the hole partnership managed by Daniel Weiss
- The dissemination plan will be updated according to the discussions after the meeting and send to the partners with the minutes of the meeting

### 5. Use of specific social media, Pinterest and Vimeo as repository/website , interactive lesson by

#### D. Weiss, ISES

- Daniel explained how Pinterest and Vimeo work and how they can be used during European projects in terms of dissemination
- Daniel is thinking about creating a website for the project and a vimeo channel for videos, as for example the recordings of the webinars

## **Day 2: Wednesday 26th March 2014**

**Present:** see sign-in sheet

### **1. Progress report of the Polish partner**

- had a stakeholder meeting to inform about AURORA; most of the stakeholders are SMEs and their main interest lies in programmes as Horizon 2020
- preparing the meeting in Warsaw in June 2014 → Stefano will send all the information about meeting room and hotels to the partners

### **2. Webinar session ‘Competencies in training/teaching adults in a Lifelong Learning perspective’ by Mrs. Manuella Borghs**

- partners from Sweden and Germany attended the webinar
- see presentation of Manuella and recordings of the webinar

### **3. Presentation about the tool “COMPETENT” by Willy**

- “COMPETENT” is a database in Belgium, where occupations are described in detail based on the competences one is expected to have in this occupational field (→ see presentation of Willy)
- more information on: <http://www.serv.be/en/competentieteam>
- discussions on the competence based approach in adult education
- in Turkey the curricula in high school and university are based on competences
- wisamar shortly introduced the VINTAGE project, where an online tool is developed for the self-assessment of key competences; for more details see: <http://vintage.euproject.org/>

### **4. What evaluator evaluate - experiences within the previous Leonardo da Vinci programme**

- general introduction into the Erasmus+ programme with focus on Strategic Partnerships in Vocational Education and Training (VET)
- changes made within the new programme (based on the programme guide and the application form) and comparing them with experiences from the previous programme period
- see presentation of Daniel

## Timeline and Action Points:

In yellow - changes to the timeline in comparison to the timeline agreed in Paris

### April 2014

Until 9th of April: - writing the meeting minutes from the partner meeting in Spain and circulating it to the partners (wisamar/ Nieuwe Media School)  
- updating the dissemination plan and circulating it to the partners (wisamar/ AgoraVox)

- informing the partner from Malta about the state of the art of the project (Nieuwe Media School)

### May 2014

9<sup>th</sup> of May: - every partner established a facebook page in their language to disseminate the project

12<sup>th</sup> of May: - every partner to send a list of Stakeholders to Willy to be invited for the webinar

20<sup>th</sup> of May: - 10 a.m. - 11.30 p.m **webinar** - topic: What evaluator evaluate - introduction to Erasmus+ (Daniel Weiss, ISES)

### June 2014

2<sup>nd</sup> of June: - every partner to prepare 1 page: what has been done at their organization regarding the AURORA project and send it to Willy, so he can prepare a draft for the interim report

8<sup>th</sup> to 11<sup>th</sup> of June: - meeting in Warsaw, Poland

Interactive lessons: 1) Poland – European funds for SME  
2) France – dissemination & promotion via social networks & online magazines  
other topics for this meeting: interim report

30<sup>th</sup> of June: - deadline for the interim report in the respective countries (Willy circulates a general draft to the partners; every partner updates the interim report according to their requirements and sends it to their NA)

### July/ August 2014

1-2 webinars

### October 2014

19<sup>th</sup> to 21<sup>st</sup> of October - meeting in Sweden

- Interactive lessons:
- 1) Sweden – Helping women and migrants to be involved in European projects
  - 2) Germany – perspectives for unemployed people
  - 3) Sweden –European Qualification Framework, EQF and ECVET/ EQAVET

### February 2015

22<sup>nd</sup> to 25<sup>th</sup> of February - meeting in Germany

- Interactive lessons:
- 1) Germany - Mobility
  - 2) France – civic participation in EU projects: make people participate on internet
  - 3) Poland – Cosme programme

### June 2015

22<sup>nd</sup> to 25<sup>th</sup> of June - meeting in Turkey

Interactive lessons:

*Gazi Üniversitesi, Teknoloji Fakültesi - Turkey:*

- The University - business dialogue: Knowledge Alliances & the University Business Forum for local and international contacts

*Gazi Üniversitesi, Ostim Vocational High School - Turkey:*

- EU Networks on employment & SMEs: Community of Practice on Inclusive entrepreneurship
- EU Network employment on Youth, EU platform against social exclusion

other topics for this meeting:

- 5-10 minutes for every partner – what happened in their region during the project? (national seminar, involved stakeholders,...)
- final report