

## **Partner Meeting Poland - Meeting Minutes**

**9th & 10th June 2014**

### **Partners:**

- 1) Gazi Üniversitesi, Teknoloji Fakültesi- ANKARA-TR
- 2) Gazi Üniversitesi, Ostim Meslek Yüksekokulu-ANKARA-TR
- 3) Société des rédacteurs d'AgoraVox- PARIS-FR
- 4) Ideella föreningen Globulen-MARIESTAD-SE
- 5) Core Sp zoo -WARSAWA-PL - **HOST**
- 6) Wisamar Bildungsgesellschaft gemeinnützige GmbH-Leipzig-D
- 7) Nieuwe Media School, Mol, Belgium
- 8) FOSTER Foundation, Mosta, Malta

### **Day 1: Monday 9th June 2014**

**1. Welcome and Introduction to the workshop program by Stefano Moroncelli (Core Sp Zo.o)**

**2. European Funds for Sme, Horizon 2020 presentation by Stefano (Polish Partner: Core Sp Zo.o)**

- Forms of finance and funding requirements for small and medium enterprises.
- Introduction about the Horizon 2020 program
- Introduction about PIC and H2020 guide

**3. Horizon 2020 online tests**

**4. Maltese partner presentation (Foster Foundation) by Michael Debono**

**5. Partnership situation and problems**

- Partners problems: hosting problems in Spain and coordination of the project. The Belgian partners will decide during the summer if they will be or not the Coordinator (if not, they will leave the project). Maltese and Turkish can take the over the role. The Spanish staff will change, but they keep going with the program.
- E-learning platform: discussion about Pinterest or other platform for database (and dissemination).

## **Day 2: Tuesday 10th June 2014**

### **1. Interactive lesson: dissemination & promotion via social networks & online magazines by Emanuele Midolo (AgoraVox)**

- Importance of social media. Social media data. How to build a social media strategy. How to make a press review

### **2. Interim report**

- How to do the interim report (until 30<sup>th</sup> of June). What it will be in the interim report

### **3. Webinars**

- All partners agree that we will do the webinars as scheduled. The topics of the webinars are more or less the same from the interactive lessons. If the Belgian partner decide to leave, we will not use Adobe Connect tool and look for free (or economic tools). General Skype call between the partners (9<sup>th</sup> September) to prepare the next webinar (29<sup>th</sup> September)

### **4. Presentation of the next meeting in Sweden by Ulla Landenmark (Globulen)**

### **5. Dissemination and Facebook pages**

- Opening of the general Facebook page of the program (in English), by AgoraVox and Foster Foundation. Local pages in national language.

## **PARTNERS AGREEMENTS:**

- **French partner:**
  - o search for a free tool to deliver webinars
  - o responsible for the content of the next webinar
- **Polish partner:**
  - o search for a free tool to deliver webinars
  - o send skype names the latest until 27 June 2014 to Carola for skype meeting 9 September at 2 pm CET.
- **Belgian partner:**
  - o decide until 31.08.2014 if continuing to coordinate the project
- **Swedish partner:**
  - o host the next meeting
  - o share the agenda presented in Poland with all partners per email
  - o details of the participants coming to Sweden.
- **Turkish partners:**
  - o send skype names the latest until 27 June 2014 to Carola for skype meeting 9 September at 2 pm CET.
- **Maltese partner:**
  - o send information which interactive lessons want to give according to the application and competences
  - o send skype names the latest until 27 June 2014 to Carola for skype meeting 9 September at 2 pm CET.
- **Spanish partner:**
  - o send skype names the latest until 27 June 2014 to Carola for skype meeting 9 September at 2 pm CET.
  - o inform about the persons getting involved in the project from the organization – especially sending their e-mail-adresses, so that we can include them in further communication.
  - decide how to combine MOOCs and webinars in order to follow more a partnership approach than having different individual outcomes.

- **German partner:**

- organize the next skype meeting including agenda. It takes place 9 September at 2.00pm CET
- Possibly prepare a project website

**TIMELINE AND ACTION POINTS:**

**June 2014**

30<sup>th</sup> of June: - deadline for the interim report in the respective countries (except for Belgium, wich deadline is 31<sup>th</sup> of August)

**September 2014**

9<sup>th</sup> September 14:00 Skype meeting to prepare the following webinar

29<sup>th</sup> September 14:00 : webinar by Emanuele Midolo (AgoraVox): "Dissemination & Promotion Via Social Media"

**October 2014**

19<sup>th</sup> to 21<sup>st</sup> of October - meeting in Sweden

Interactive lessons: 1) Sweden – Helping women and migrants to be involved in European projects

2) Germany – perspectives for unemployed people

3) Sweden –European Qualification Framework, EQF and ECVET/ EQAVET

1 (2?) webinars. 1 by Stefano about Horizon 2020

**December 2014**

1 webinar session

**February 2015**

22<sup>nd</sup> to 25<sup>th</sup> of February - meeting in Germany

Interactive lessons: 1) Germany - Mobility

2) France – civic participation in EU projects: make people participate on internet

3) Poland – Cosme programme

**April-May 2015**

1 webinar session

**June 2015**

22<sup>nd</sup> to 25<sup>th</sup> of June - meeting in Turkey

Interactive lessons:

*Gazi Üniversitesi, Teknoloji Fakültesi - Turkey:*

- The University - business dialogue: Knowledge Alliances & the University Business Forum for local and international contacts

*Gazi Üniversitesi, Ostim Vocational High School - Turkey:*

- EU Networks on employment & SMEs: Community of Practice on Inclusive entrepreneurship
- EU Network employment on Youth, EU platform against social exclusion

other topics for this meeting:

- 5-10 minutes for every partner – what happened in their region during the project? (national seminar, involved stakeholders...)
- final report