

Tasks	Responsible Partner	Delivery date	Progress	Comments
<b>Meetings</b>				
calendar of mobilities	all partners	18-23 nov-13	Delivered	the calendar of mobilities is included in the minutes of the Paris meeting
Paris 18-23 Nov	FR + all partners	18-23 nov-13	Delivered	
Barcelona 24-28 Mars	ES + all partners	24-28 mars-14	Delivered	
Warsaw 8-11 Jun	PL + all partners	8-11 jun-14	Delivered	
Skövde 18-22 Oct	S + all partners	18-22 oct-14	Delivered	
Leipzig 22-25 Feb	D + all partners	22-25 feb-15	Delivered	
Ankara 22-25 Jun	T + all partners	22-25 jun-15	Delivered	
<b>Interactive lessons</b>				
Theory & Practices methodology in Management & Development of Competencies in training/ teaching, Adults in Lifelong Learning, Perspective: strengths based training	BE	26 mar -14	Delivered	renamed: Competencies in training/teaching adults in a Lifelong Learning perspective + 'Competent' - an instrument for efficient career guidance and other labour market services
Lesson learnt from the previous Leonardo TOI programme: what evaluators evaluate	ES	26 mar -14	Delivered	
Multimedia activities for project dissemination - use of specific social media (e.g. pinterest, vimeo)	ES	25- mar-14	Delivered	
The University - business dialogue: Knowledge Alliances & the University Business Forum for local and international contacts	T1	23 jun -15	Delivered	renamed: University-Industry Cooperation.
EU Networks on employment & SMEs: Community of Practice on Inclusive entrepreneurship	T2	23 jun -15	Delivered	renamed: Entrepreneurship in the academic field
EU Network employment on Youth, EU platform against social exclusion	T2	23 jun -15	Delivered	
European funds for SMEs	PL	09 jun -15	Delivered	renamed: European Funds for SME's - Horizon 2020
COSME 2014-2020 European funds for SMEs in the 2014-2020 Programming Period	PL	23 feb- 15	Delivered	moved from Sweden oct -14 to Germany feb-15
Dissemination & promotion via social networks & online magazines	FR	10 jun -14	Delivered	
Civic participation in EU projects: make people participate on internet	FR	20 nov -13	Delivered	Civic participation in EU projects: make people participate on internet - the example of AgoraVox
Citizen journalism and web 2.0	FR	20 nov -13	Delivered	This topic was included in the interactive lesson: Civic participation in EU projects: make people participate on internet
Helping women and migrants to be involved in European projects	S	20 oct -14	Delivered	renamed: Woman and immigrants in European projects
European Qualification Framework, EQF and ECVET/ EQAVET	S	21 oct-14	Delivered	moved from Germany feb-15 to Sweden oct- 14; renamed: EQAVET, ECVET, EQF - How the system works!
Erasmus+: perspectives for unemployed people (lone parents, migrants young drop outs)	D	20 oct-14	Delivered	renamed: Prospects for job seekers - Empowerment and Competence Analysis
Transnational mobility inside Erasmus+: competences for a European labour market	D	23 feb -15	Delivered	renamed: Mobility - Erasmus+ KA1
Direct 2014-2020 EU funds tackling employment issues in youth	MAL	23 feb -15	Delivered	renamed: Current State of Play of Addressing Youth Unemployment in the EU

<b>Webinars</b>				
Internal webinar between the partners with information on webinars in general and the tool Adobe Connect	BE	27-feb -14	Delivered	
Competencies in training/teaching adults in a Lifelong Learning perspective	BE	26- mars-14	Delivered	
IL-lesson learnt from previous Leonardo TOI program. What evaluators evaluate	ES	20 may-14	Delivered	The spanish partners webinar is in form of a MOOC (Massive Open Online Course)
Dissemination & Promotion via Social Networks & Online Magazines	FR	30 sept -14	Delievered	
Entrepreneurship in the academic field	T	5 dec -14	Delievered	
Prospects for job seekers, Empowerment & Competence Analysis/ Experiences in supporting unemployed people	S+D	30 jan- 15	Delievered	
Direct 2014-2020 EU funds tackling employment issues in youth/ University-Industry Cooperation/ European Funds for SMEs - Cosme and Horizon 2020	MAL/ T/ PL	3 jun -15	Delivered	The polish partner was not present at the webinar and therefore send some video link for watching their presentations
<b>Other tasks</b>				
Logo	D	Dec 14	Delivered	
Evaluation after the meetings	BE/ MAL	after each meeting	Delivered	The first 2 project meetings were evaluated by the Belgium partner. Afterwards the Maltese partner took over the evaluation tasks.
Evaluation report	MAL	Sep 15	Delivered	
Dissemination through facebook	All	during the lifetime of the project	Delivered	
Project-website	D	during the lifetime of the project	Delivered	
Pinterest	ES	during the lifetime of the project	Delivered	
Dissemination Plan	FR/ ES/ D	Apr 14	Delivered	the dissemination plan was established during a trilateral meeting between the French, Spanish and German partner in February 2014 in Germany
Dissemination Report	FR	Sep 15	Delivered	
Seminars/ Workshop on regional/ national level in each partner country	All	May to July 2015	Delivered	In the case of Foster seminars at national level were carried out in July.
Interim report	All	Jun 14	Delivered	
Final report	All	Sep 15	Delivered	